

GREAT AYTON PARISH COUNCIL

Minutes of the monthly Parish Council meeting held at The Discovery Centre on
Tuesday 12th May 2026 - 7pm, following the Annual Parish meeting.

Present: Cllr Baylin, Cllr Blackmore, Cllr Greenwell, Cllr Hawking, Cllr Healy Dufosse-Belton, Cllr Kirk (Chair) and Cllr Mason.

In Attendance: Angela Livingstone (Clerk), Lee Marley (Cemetery and Services Superintendent), NYC Cllr Moorhouse, 6 residents. PC Giles Noble NY Police had attended the Annual Parish meeting and information given at that meeting was to be included in these minutes.

26.44 Election of Chair and Declaration of Acceptance of Office

26.44.1 Cllr Mason proposed that Cllr Kirk continue in the position of Chair. This was seconded by Cllr Healy Dufosse-Belton. This was agreed unanimously.

26.44.2 Cllr Kirk was appointed as Chair and signed the declaration of acceptance of office.

26.44.3 Cllr Healy Dufosse-Belton proposed Cllr Mason continue in the position of Vice Chair, this was seconded by Cllr Greenwell and Cllr Mason was appointed as Vice Chair.

26.45 Apologies for absence and declarations of interest

There were no apologies for absence or declarations of interest.

26.46 Co-option of new Parish Councillor

Mr Hawking's appointment was approved at the April meeting. The Clerk provided the declaration of acceptance of office which was duly signed and the declaration of interests. Cllr Hawking to complete the declaration of interests and return to the Clerk and the elections office within 28 days. Clerk to add to the website. **ACTION: Cllr Hawking/Clerk**

26.47 Approval of Councillor roles/committees

Councillors considered the appointments in place and RESOLVED that all Parish Councillors would continue as members of the Captain James Cook Memorial Trust.

Cllr Healy Dufosse Belton would remain as a member of GADC committee.

Working parties to be considered again over the next couple of months. Clerk to forward Working Party information to Cllr Hawking to see his areas of interest. **ACTION: Clerk**

Appointment of members to outside bodies – Cllr Mason agreed to continue as the representative on the Your Tees Catchment Partnership Living Leven Sub-Catchment.

It was agreed that there were to be no representatives for YLCA.

26.48 Approval of Policies

26.48.1 Policies confirm re-adoption - Standing Orders, Financial Regulations, Code of Conduct. RESOLVED: Policies re-adopted. To adopt Clerk Handover document and Vexatious Correspondence Policy. – RESOLVED: New policies adopted.

The Clerk informed that there were a large number of policies which needed re-approval and suggested that she checks for any updated policies and sends these out in batches over the next few months for consideration and approval.

ACTION: Clerk

26.49 Review of Assets and arrangements for Insurance

Insurance values had been checked in 2025 and assets were up to date.

26.50 Minutes from the Parish Council Meetings held on Tuesday 14th April 2026.

It was RESOLVED to APPROVE the minutes of the Parish Council meeting held Tuesday 14th April 2026 as a true and accurate record. Minutes were signed by the Chair.

26.51 Police report –To receive monthly report from North Yorkshire Police –

1st – 30th April - ASB Personal: 3, ASB Nuisance: 14, Arson/Criminal Damage: 3, Burglary Residential: 1, Theft (including from shops): 4, Violence Against the Person: 8. Total This Period:33. PC Noble had spoken at the public meeting to allow him to leave the meeting promptly. The following was discussed. PC Noble felt that matters were improving, the TikTok craze of kicking doors was still causing some issues. He stated that there had been requests for residents to report any incidents which attributed for the higher figures, and he had also reported issues noted on his numerous walks. He felt some matters were still not being reported as he had noted a door damaged and when he had asked residents this had not been reported by them. He reminded that as always happened during the warmer weather there had been a large group of around 150 youths who had come in from Middlesbrough, 99% had been well behaved but

the large group had appeared intimidating. He informed that response units were dealing with issues and there were a small minority causing nuisance. A Little Ayton resident informed of issues in their private field which had been reported, she stated her concerns of the hazards within their field and that signs had been erected stating this was private land. Cllr Healy Dufosse-Belton felt that there was no improvement but had been aware of the additional policing in the village. He stated that he understood that a firm approach was being taken, but this was the third month with double the previous number of incidents. The small group of youths and the framework in place for dealing with them had been advised previously, it was questioned where the police were with the framework. PC Noble advised that the main group were still involved but that there were many youths coming from the train. He informed that if a negative effect was seen on the community, police were acting. Cllr Healy Dufosse-Belton questioned if resources would increase if a consistent increase was documented and if the new Act would better support ASB. PC Noble stated that resources were increased if everything was reported but that would be long term, not short term and there was still a reluctance in the village to report incidents. Cllr Healy Dufosse Belton informed that the Parish Council were invited to a multi-agency meeting on 14.5.26, he stated that the previous month the Parish Council had agreed to see how reports of ASB were in a month to see if the additional resources had works. He felt there had been marginal improvement, a reduction in reports and hearsay though still a significant issue which needed to remain a high priority. He suggested that Rishi Sunak could be contacted regarding the concerns. It was RESOLVED that Cllr Mason and Cllr Healy Dufosse-Belton attending the meeting on 14.5.26 should see what the outcome of the meeting was and progress from there.

ACTION: Cllr Mason/Cllr Healy Dufosse-Belton

26.52 Report from NYC Councillor – Cllr Moorhouse informed of the need to register for recycling at Stokesley. She added that she was following up on reports of debris left at the roadside following the roadworks on Levenside.

Cllr Moorhouse left the meeting.

26.53 Allotments

26.53.1 Update from COF application – The Chair advised of one item for discussion under a closed session.

26.53.2 Allotment current matters report provided – Current issues

Concerns Meeting held with tenant and Cllr Kirk/Mason and follow on meetings with staff. 82a report of obstruction around perimeter fence. Reports of abusive / aggressive behaviour from a male tenant from two lady tenants, similar complaint received in 2024. To be discussed further by Allotment Working Party. **Gardens given up 43a. Request from tenants** - 45a/b request to erect polytunnel, 27a request to erect polytunnel 3m x 2m adjacent tenants have been informed and are happy. APPROVED. Additional key requests received and four new enquiries for allotments which were placed on a waiting list until existing tenants were allocated new plots if plots were lost due to any new road requirement. Request from Allotment group for a shed from empty plot to replace old shed on Community Orchard. **Other matters** From nine letters sent out after inspection five responses advising health matters which had delayed works on plots and one allotment handed back. Other three plots to be checked again to see if there was improvement. Report of hogweed and low water pressure on water tap near 32a.

ACTION: Clerk

26.54 Planning Matters

26.54.1 Planning applications – Consultation Responses. –Councillors discussed applications and the following was agreed.

Application ref / Address	Description of Works	Parish Council responses
ZB26/00582/FUL Rose Cottage Langbaurgh Grange	Detached Garage	No observations.
ZB26/00610/FUL 8 Greenacre Close	Application for proposed dormers to front elevation, roof lights to rear and a single storey rear extension.	No observations.
ZB25/01679/MRC 73 Wheatlands	Removal or Variation of a Condition 2 to previously approved application ZB24/00290/FUL for proposed single storey side extension (as amended by revised certificate received 28 April 2026)	No observations.
ZB26/00602/LBC Bridge Cottage 4 Bridge Street	Listed Building Consent Application for both external and internal alterations. Replacing No .2 UPvC windows to outbuilding, with timber windows. The UPvC patio doors	Councillors discussed the application but agreed that there were no observations.

Application ref / Address	Description of Works	Parish Council responses
	replaced with aluminium framed, glazed doors. Blocking up of external door. Removal of Two internal walls, replacement and relocation of a beam. Installation of multi fuel burner.	
Item received today CU/2026/00159 Aireyholme Farm	Development description: use of land for the siting of one shepherds hut for holiday letting purposes	NYMNPA application on which there were no observations.

26.54.2 Planning decisions by LPA – Noted

Planning Ref/Address	Description Of Work
ZB26/00254/CAT Potager House Easby Lane	Application for works to fell a tree and replant in a Conservation area. T1-Sycamore The decision on this proposal was: Refused. The Clerk informed that the tree had now been listed with a tree protection order.

26.54.2 Planning Applications – Withdrawn - Noted

Planning Ref/Address	Description Of Work
ZB25/01316 /LBC 6 Bridge Street	Application for Listed Building consent for replacement of 10no. windows to the property and 2no.external doors. The application, which was received on 14 July 2025, has been WITHDRAWN and no further action will be taken upon it

26.55 Lease Approval – Yatton House

Yatton House queries had been answered but the Clerk was enquiring with others regarding a record of land transfer from Great Ayton and Little Ayton Joint Burial Committee.

26.56 Correspondence and Information from Clerk

To receive and review the correspondence and information details and decide upon necessary actions.

26.56.1 Correspondence for discussion-

From	Details
Resident	Speeding concern Newton Road near petrol station – request to consider traffic calming – The Chair reminded that this area was being considered by NYC for the 20mph speed limit.
Resident	Complaint re potholes High Green. Some work completed. Cllr Mason had checked the holes remaining and found that these were generally not deep enough to fill. The Clerk had questioned the use of the road by the 16 tonne refuse collection wagons with NYC Traffic Engineer, but he had stated that if requested they would review the current bin collection arrangements for residents of High Green. This had therefore not been progressed.
Resident	Further query re grass cutting 149 Newton Road – request reason why cannot be cut; resident paid for cutting and this was completed with no issue. All agreed that this area along with many others was not on the schedule and it was agreed that this would not be cut.
Christ Church	Tuesday May 19th 12:30 Memorial Service for Sqdrn Ldr G M Fidler – wreath purchase to be approved. RESOLVED Clerk to purchase wreath. Chair attending the service, all were welcome. ACTION: Clerk

26.56.2 Correspondence for information

Resident	Concern re ASB and housing association having sufficient diligence and not giving priority to local people who are struggling to get housing in the area. Cllr Healy Dufosse-Belton to mention concerns expressed at the meeting on 14.5.26. ACTION: Cllr Healy Dufosse-Belton
NYC	Road resurfacing Levenside 23.4.26 19:00-00:00 7 working nights
Resident	ASB 9.4.26 19:40 Quad Bikes destroying High Green
Resident	Concern re number of HGVs passing through village and vehicle speeds – Police contacted by him. Nigel constantly mentioned by residents, A class road and no weight limit on the bridge. RESOLVED: Cllr Healy Dufosse-Belton and Cllr Baylin to progress with HGV Associations/Road

	Haulage Association and any mapping company to try to have this amended on Satellite Navigation systems. ACTION: Cllr Healy Dufosse-Belton /Cllr Baylin
NYC	Temporary 40mph restriction A172 Pannierman Lane 27.4.26-29.4.26 9:30-15:30 patching works
NYC Licencing West	Confirmation that Parish Councils are not consultees. Clerk to ask to be consulted. ACTION
Resident	Query re grass cutting Skottowe Crescent following husband passing – he had cut for past 40 years. This was on the grass cutting map and would be cut in future.
Bank Group	Request to share proposals prior to planning application later in the year and offer of community funding.
Resident	Enquiry re CCTV footage following damage to car, High Green car park
Resident	ASB, pictures of ally behind Franklin Place – details passed to Police and added to foot patrol
Resident	Footpath query, Yarm Lane to Stokesley – reduced accessibility, PC reported to PRoW Officer who was aware.
Tees River Trust	Updates
Scouts	Annual Duck race 9 th May.
Resident	ASB 2.5.26 18:15 reported to Police, explosion/fire at sycamore tree adjacent to footpath waterfall park/cricket field, youths absconded.
NYC	Residents to register for Household Waste recycling.
Resident	Concerns of Little Ayton Road not being a viable route for additional traffic during road closure.
	Road restrictions for pot hole patching Blackmore Road – 11 th May

26.57 To receive reports/information from Councillors and decide upon necessary actions.

Item	Information	Action / Comments
26.57.1 Facilities	Cemetery	Request to plant tree in Cemetery as Memorial, advise and BUGs details given for Floodplain meadow area. Cllr Healy-Dufosse Belton felt that there was an area to the left side of the cemetery which was barren and could benefit from additional tree planting and could be a memorial area. ACTION: Cllr Greenwell Query re placing wooden crosses on graves and Request for grave reservation for non-resident – policy advised and advice given. The wooden crosses were discussed and the need to consider sizes allowed for these as a small one prior to a headstone being erected was acceptable but the use of a cross instead of a headstone needed consideration on the Cemetery regulations. Mr Marley informed that there had been a further two dog fouling incidents in cemetery. Cllr Greenwell stated that the signs erected had stated that if the dog fouling continued, they would be stopped from being within the area. She asked that it be added to social media that the matter was being reconsidered. ACTION: Cllr Healy Dufosse-Belton
	Allotments	Following meetings with Councillors two body cameras had been purchased and issued to grounds staff.
	Yatton House GAPC Team buildings	NYC Planning Department had advised the need to submit a new application with revised location of building. No charge to be made for new application.
	Public Conveniences	There had been a ASB incident with youths spraying condiments over walls, grease marks remained. The Clerk was obtaining advice on any testing requirements prior to the water bottle filling stating being turned back on. Toilets were being opened for summer hours. The Clerk had been advised that the hygiene unit in the gents' toilet was being used.
	Play Park	Fundraising group now have a bank account named Great Ayton Park Fundraiser and requested for £5,114.67 funds held to be transferred. APPROVED. ACTION: Clerk
26.57.2 Village Appearance	Litter Picking	Cllr Mason informed that he had collected 12 canisters in an alley, he hadn't reported this and it was agreed that this was an illegal substance. Residents at the meeting reported many of these items across the village.

Item	Information	Action / Comments
	Grass cutting Captain Cooks Garden	Mr Marley had obtained a quote from Sam Turner for a hover mower Husqvarna £660+VAT for the riverbanks, the Clerk had checked prices, and this was a competitive price. APPROVED. Mr Marley to place order. ACTION: Mr Marley Paving repair requirements received from Mr Marley. To be progressed.
26.57.3	Summer Fete Village Events 13 th June/14 th June	Progressing. Higher spec PA system purchased following prior approval. £636.06 plus VAT. Stall holders were in place and the Royal Oak had agreed to be the first aid and lost child point. Clerk and Cllr Blackmore to order/deliver leaflets and continue advertising and finalising paperwork. Mr Marley requested that the exact number of tables needed be advised to save collecting additional. ACTION: Clerk/Cllr Blackmore
26.57.4	Website / social media	Gov.uk domain and emails for Councillors still to be finalised. Studio Botez were completing the Facebook changes to link to the website. Quotations had been received and queries on the emails and gov.uk had been answered. RESOLVED: To accept quotation from Studio Botez to change the domain name to gov.uk and complete all configurations required and provide the cloud storage package initially with 30GB split across the users. ACTION: Clerk
26.57.5	Any update from Parish Councillors or the GAPC Team	Great Ayton Discovery Centre update received. RESOLVED: Councillors agreed to pay the first half of the annual donation of £12500.00. ACTION: Clerk

26.58 Financial Reports

To receive and approve items on the Accounts Report. Receipts and Payments to 12th May 2026 were **AGREED** as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.

26.58.1 Receipts

Paid From	Description	Date	Amount £
Resident	Bench donation for High Green 8ft bench	9.4.26	£1250.00
Allotment tenants	1 x key deposits	10.4.26	£20.00
Rea Funeral Service	March fees	16.4.26	£1340.00
Allotment tenants	3 x key deposits	30.4.26	£60.00
North Yorkshire Council	Precept first half	30.4.26	£95000.00
Northern Electric	Wayleave agreement	5.5.26	£17.25
Lords Monuments	Inscriptions and installation headstone	5.5.26	£190.00
Lynas	Ashes	5.5.26	£50.00
	TOTAL		£97,927.25

26.58.2 Payments

Paid to	Description	Date	Amount £
Nat West bank	bank charges 28.2-2.4	3.4.26	£ 11.63
Sam Turner & Sons	High Green tree screws	9.4.26	£ 4.87
Radius UK Fuels	grasscutter diesel	12.4.26	£ 50.74
Smartest Energy	Cemetery electric	15.4.26	-£ 0.06
Lounge 75 Studio Botez	Facebook Feed implementation	15.4.26	£ 96.00
Lex Autolease	Van rental	16.4.26	£ 473.67
BNP Paribas	kubota mower rental	18.4.26	£ 456.00
Radius UK Fuels	Van diesel	19.4.26	£ 34.99
Everflow	Water	20.4.26	-£ 153.76
Various	Staff wages inc NI, tax and pensions	25.4.26	£ 7,885.97
Paul Tranter	Payroll service 1.7.25-5.4.26	22.4.26	£ 270.00
A Livingstone	Amazon bin for gents toilets	23.4.26	£ 15.29
Radius UK Fuels	lawnmower petrol	26.4.26	£ 45.10
Sam Turner & Sons	screws, hacksaw blades, nuts	28.4.26	£ 57.00
North Yorkshire Council	monthly bin collection	1.5.26	£ 75.76

Radius UK Fuels	grasscutter diesel	3.5.26	£	78.81
Smartest Energy	Toilet block electric	5.5.26	£	38.10
Smartest Energy	Cemetery electric	5.5.26	£	1.41
Cleaning products	urine screen, soap and degreaser	6.5.26	£	112.48
Purchased after agenda issued Gear4Music	PA system, mics, leads and stands	8.5.26	£	715.31
A Livingstone	Amazon Boblov body camera	8.5.26	£	159.99
A Livingstone	Amazon Boblov body camera	11.5.26	£	159.99
		TOTAL		£10,589.29

26.58.3 The Clerk informed that she had recently completed the VAT 126 return and found new guidance stating the need for purchases to be paid for direct from the Parish Council to enable the reclaim of VAT. She requested that she organise a debit card from Nat West bank and also asked to transfer some of the current high balance into an interest account, the best short term 35 day notice account available with Nat West gave 2%, the current instant access account which had been held in case of any funds being held such as the allotment money were only 0.85%, monies could also be spread into two accounts to ensure that interest was being accrued but funds always available. APPROVED. **ACTION: Clerk**

Next Meeting – Tuesday, 2nd June 2026

Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.

26.53.1 continued - Allotments COF

The Chair advised of totally confidential information at this time. RESOLVED: The Parish Council approved that the Chairman would use every opportunity to obtain the grant and failing that to negotiate with the landowner.

Signature

Date

Clerk: Mrs Angela Livingstone – clerk@great-ayton.org.uk