

**GREAT AYTON PARISH COUNCIL**

Minutes of the monthly Parish Council meeting held at The Discovery Centre on Tuesday 14<sup>th</sup> April 2026 - 7pm.

**Present:** Cllr Baylin, Cllr Blackmore, Cllr Greenwell, Cllr Healy Dufosse-Belton, Cllr Kirk (Chair) and Cllr Mason.

**In Attendance:** Angela Livingstone (Clerk), NYC Cllr Moorhouse, 9 residents.

**26.32 Apologies for absence**

All Parish Councillors were present. There were no declarations of interest.

**26.33 Minutes from the Parish Council Meetings held on Tuesday 3<sup>rd</sup> March 2026.**

It was RESOLVED to APPROVE the minutes of the Parish Council meeting held Tuesday 3<sup>rd</sup> March 2026 as a true and accurate record. Minutes were signed by the Chair.

**26.34 Police report** – report received 1st – 28th February 2026 ASB Personal: 2, ASB Nuisance: 15, Arson/Criminal Damage: 3, Theft (including from shops):2 Violence Against the Person: 10, Other crimes:1 TOTAL THIS PERIOD: 33. 1<sup>st</sup> – 31<sup>st</sup> March 2026 - ASB Personal: 4, ASB Nuisance: 8, Arson/Criminal Damage: 5, Burglary: Residential: 1, Theft (including from shops): 1 – theft of fuel 3, Auto crime/SMV: 1 – theft of works van. It has been recovered, Violence Against the Person: 1 – originated from Sussex Police force 7. TOTAL THIS PERIOD: 31. Unfortunately there had been no one available to attend this evening’s meeting from the Police.

Cllr Healy Dufosse-Belton had provided an ASB update informing that the Clerk had attended a Stokesley and Great Ayton high level online meeting on 18th March, with representation from the police, NYCC Community Safety, Schools, Fire Safety, housing associations and Councillor Moorhouse to discuss concerns in relation to ASB in Great Ayton and Stokesley, with the aim for actions and interventions to be considered to assist in the safeguarding for our local communities. Himself and Cllr Mason attended a separate meeting with Phil Wright, Community Safety officer from NYCC on 25th March to have a Great Ayton focused meeting and had felt reassured that there was a strong multi agency approach. The Police had acknowledged the rise in ASB from groups of young people and the impact on our local communities. It was noted that ASB Nuisance had halved from February to March report and acknowledged that time was needed to have the implemented actions show a difference. The only recent incident noted had been the quad bikes on High Green. A resident commented on an incident around a month earlier and again recently where youths were at his window using foul language. Residents were again encouraged to report any incidents of concern. Cllr Moorhouse informed that she sits on a committee and was assured of greater concentration on community policing.

2 residents left the meeting

The below matter was discussed out of order within the agenda.

**26.38** A resident informed of a licencing application they had objected to from the Pomegranate Persian – The Clerk confirmed that the Parish Council had not been notified of this, and it was agreed that the Clerk would request information. Councillors discussed the information on the application, which was known to some Councillors, this only showed outdoor seating within the yard/archway not by the road and the request was daytime till 4pm. It was also advised that currently any customers were permitted to take in their own alcohol. **ACTION: Clerk**

The agenda order was returned to.

**26.35 Co-option of Parish Councillor**

The Chair stated that a vacancy had occurred following the recent resignation of a Parish Councillor, David Greer who had since died. He asked for a minute’s silence in his honour. This was observed. He advised that there was a process to follow which had been completed and there had been four applications received. All applicants met the requirements to qualify and had been encouraged to attend the meeting to give a brief presentation. One of the applicants Mr Jeffers stated that he was happy to withdraw his application as there were other applicants. The Chair stated that the application would still be considered.

The Chair informed that at the end of the normal agenda there would be a proposal to exclude the press and public and a decision would be made, the applicants would be contacted with information the following day and the successful applicant would become a councillor at the May meeting.

1 resident left the meeting.

There were three applicants present and they delivered their presentations.

**26.36 Report from NYC Councillor** – Cllr Moorhouse informed of the item of correspondence which she had received from the Clerk regarding a dog stile not being high enough for a large dog and forwarded to the relevant NYC department.

*Cllr Moorhouse left the meeting.*

## 26.37 Allotments

26.37.1 Update from COF application – The Chair informed that the previous COF advisor had retired; he had found that this was now the only application outstanding. The previous deadline had been by end of March for completion, this was now towards the end of April, with funds to be spend by end of June 2026. The delay was now due to legal requirements. He would be having further discussions with lawyers and would complete a report for COF by Friday, he shared that the process had been very frustrating.

26.37.2 Allotment current matters report provided – Current issues - Concerns Mr Marley as a tenant complaint re tenant following and recording him. Tenant complaint that he was ignored. Complaint from tenant re Mr Marley advising gates should be always locked and non-compliance will lead to termination of tenancy if noted on two occasions. The Clerk confirmed that Mr Marley is involved in ensuring that the allotment tenancy agreement is upheld.

**To Approve** The Clerk requested approval for signage for the gates – 3 number for the vehicle access - PLEASE ENSURE GATE IS CLOSED AT ALL TIMES (failure to do so will result in termination of tenancy) and 1 number for Tenant access gate – PRIVATE FOR TENANTS ONLY NO PUBLIC ACCESS. This was approved. **ACTION: Clerk**

**Request from tenant** 10a/b request from tenant to keep 4 hens and install chicken coup and run. 3x6x2, location on the righthand corner – Councillors approved this request and asked the Clerk to advise guidance on feeding prior to approval. When the Parish Council own the land the tenancy agreement was to be updated. **ACTION: Clerk**

44a2 request for other half of garden as not 44a1 not being gardened – This was checked during the allotment visit and found to be being garden

**Other matters** - 79 – Tenant only paid rent for ¾ plot, not full plot and informing that part of plot is used by other tenant, being progressed. 74 – Tenant from adjacent garden requested to take on this plot which Mr Marley had cleared of pigeon lofts, advised that this is not possible as tenants affected by road will be offered any vacant plots and no plots are being let currently due to this. Despite the information given by the Clerk and Mr Marley, it seems the tenant has planted items in the plot. This would be cleared.

Allotment group provided details of costs for groundworks for 20st x 10ft container on allotment.

**Gardens given up** 77 and 27a. **Available gardens** 11a/12a Proposal for community garden, 21b/22b Proposal for community orchard, 27a – needs tidying. 28a, 29a 30a and 30b, 36b cannot be let for gardening due to clay surface 43b and 74.

Current amount collected in the allotment fund bank account on 01.04.26 = £51,639.47

**Allotment inspection** 10<sup>th</sup> April 2026 - 9 Plots showing no evidence of being worked and have received letters. Unable to gain access due to locks and lack of real visibility of plot to three tenants with numerous plots. Cllr Mason informed of seeing 5 plots prepared for new tenants (probably relocation when land was sold). One plot required rubbish removing and Mr Marley had been asked to clear the plot by burning appropriate materials and seeing what was left before deciding on the need for skips required to complete the clearance. **ACTION: Mr Marley**

An email was sent to all tenants reminding of the tenancy agreements around the closure of gates, PC requirement to have access to the plots and the banning of the use of barbed wire on plots as there had been some evidence of this.

## 26.38 Planning Matters

26.38.1 **Planning applications – Consultation Responses.** –Councillors discussed applications and the following was agreed.

Application ref / Address	Description of Works	Parish Council responses
ZB26/00327/FUL 40 Roseberry Crescent	Application for the construction of a Single storey side extension, Garage conversion, replace flat roof with pitched tiles roof and velux windows, render walls	The application had now been granted.
ZB26/00279/FUL The Vicarage Low Green	Application for single story extension and internal alterations. Removal of existing Porch and replacement with Portico. Replacement of main entrance gate and lamps along driveway. Proposed car port/garage and outbuilding and replacement fence.	Concerns were voiced regarding the flat roof not being in keeping with the building and concern on the appearance of the garage. This property was within the conservation area and had the Grade 1 listed church next to it. RESOLVED: To object and comment that the application would benefit from having a pitched or sloping roof. <b>ACTION: Clerk</b>
ZB26/00254/CAT Potager House Easby Lane	Application for works to fell a tree and replant in a Conservation area. T1-Sycamore	Councillors had no concerns and agreed that an arborist report was included with the application.

### 26.38.2 Planning decisions by LPA – Noted

Planning Ref/Address	Description Of Work
ZB25/02280/FUL Manor Grange Farm	Construction of a general storage agricultural building (for the storage of agricultural machinery) The decision on this proposal was: Granted.

### 26.39 Lease Approval – Yatton House

Yatton House queries being answered.

### 26.40 Correspondence and Information from Clerk

To receive and review the correspondence and information details and decide upon necessary actions.

#### 26.40.1 Correspondence for discussion-

From	Details
Christ Church	150-year anniversary celebrations, request for family picnic Low Green 20 <sup>th</sup> May evening. - Approved. Events such as this by Christ Church had previously raised no concerns. <b>ACTION: Clerk</b>
Friends School resident	Request for support funding repairs to clock, chimes stopped. The Chair informed this had been requested and refused previously. This was rejected and was outside of the pc remit. <b>ACTION: Clerk</b>
Residents	Complaints re Potholes – response received from YLCA and solicitor to consider and assess requirements. Councillors discussed if there were responsibilities on this road. It had been suggested that Highways should be involved as their 16 tonne wagons accessed the road and it should not carry that weight. RESOLVED: The Clerk requested that Parish Councillors look at the repairs to date and feedback what was required in their opinions. Clerk to contact NYC. <b>ACTION: Councillors / Clerk</b>
Resident	Complaint re no grass cutting at verge adjacent 149 Newton Road and reply informing area unsuitable and could be strimmed. The Chair stated that he had also checked the very small area and agreed that it had been used for dumping before and was not level ground. The grass cutting map was looked at on the NYC website and it was agreed that this was not a splay requiring cutting.
Resident	Request for discussion on banning weedkiller across village. Enquiry regarding the waste pipe Holygarth build up of debris and request for the bare patches to be seeded at Low Green. The Chair stated that Mr Marley was not in attendance and a full picture could not be gained. The Clerk informed that NYC used the weedkiller, and the website did not state that they restricted any areas. The need for weedkilling within the Cemetery was advised by Cllr Greenwell and the Clerk. A Councillor commented that the brown patches around the trees and benches were unsightly. The Chair advised that these changed back to green very quickly. It was agreed that the weedkilling had been completed this year and this could be looked at later in the year, to assess if there would be a reduction in use and a review of where the chemical was used. The cost benefit of using the weedkiller would also be looked at to find if there was the need for additional staffing. The waste pipe build up had been reported to the Environment Agency and they were in contact with Northumbrian Water on the matter. It was agreed that it was not practical to re-seed the area on Low Green. The Leven Project had been contemplating putting in a short footpath at the area where the grass was bare. Clerk to see if there had been progress. <b>ACTION: Clerk</b>

#### 26.40.2 Correspondence for information

Great Ayton Twinning Assoc	Appeal for host families shared on noticeboard and social media
Residents	Reports of ASB reported and advise given to report to Police
Resident	Report of stile on path from Angrove to Great Ayton having too small a gap for large dog to fit through, passed to NYC.
NYC & Air Ambulance	Invite to Charity reception 24.4
NYC	Road resurfacing and diversions Levenside 23 <sup>rd</sup> April 19:00 – 00:00 for 7 nights (weeknights only)

### 26.41 To receive reports/information from Councillors and decide upon necessary actions.

Item	Information	Action / Comments
26.41.1 Facilities	Cemetery	Cemetery Working Party discussed with Mr Marley new grave section as present layout not in line and current trajectory will leave wasted land. New Layout agreed

Item	Information	Action / Comments
	Yatton House GAPC Team buildings	and to be implemented.  Awaiting further information on Biodiversity Net Gain advise from Planning to further progress application.
	Public Conveniences	Painting completed. Prices received for door closures Quote 1 £435, Quote 2 £220. RESOLVED: To go ahead with the cheaper quote. ASB incidents - Further blockages in the gents. To discuss need for hygiene bin in the toilet. Lock stuck in key in disabled toilets and needed fixing. Youths using coins to turn the toilet door locks to appear closed. RESOLVED: To purchase a small bin for the toilet with liners. The Clerk reminded that the toilets were being closed at the shorter winter month times at present still due to the ASB incidents and enquired if summer opening hours should be implemented. Councillors asked for the hours to change to the summer times to ensure that businesses were better supported but asked that this was monitored. Clerk to inform GAPC Team. <b>ACTION: Clerk</b>
26.41.2 Village Appearance	Litter Picking Events	First event organised for 11 <sup>th</sup> April. Some equipment purchased and some provided from NYC. Risk Assessment provided and agreed. Cllr Mason informed that this had been publicised but there had been no interest, it had been a very wet morning, and 2 people had collected 2 large bags of rubbish from a very small area. Councillors discussed ideas to better support litter picking events and suggestions were made to contact youth groups and the Wombles who bring a group of people with them.
	Memorial tree High Green	As previously approved the tree had been provided and planted by GAPC team. Request from the donor to erect a memorial plaque, alike the plaque at the urinal but half the height and plaque size alike the Wall of remembrance plaques. Approved. <b>ACTION: Clerk</b>
	Horse Chestnut Tree request for planting as a memorial	BUGs group had found suitable locations in the Floodplain Meadow and contact details had been passed to the resident for contact to be made.
	Memorial bench request	Payment received from resident for new bench to replace the bench removed from High Green. 8ft bench ordered from Mr Ward.
	Brown Tourist Information Signs	Two signs replaced following Parish Council reports to NYC.
	Tree damage Guisborough Road	Reported to NYC they stated they had no concerns but mentioned concerns of trees in cemetery.
	Endeavour Way	No progress at present but note to inform that in 2020 GAPC agreed to be responsible for overseeing the maintenance of the route with Climate Action volunteers. The Chair informed that the group were progressing first with a field which suffered with poor drainage from Stokesley Co-op towards G&T.
26.41.3 Village Events	Summer Fete 13 <sup>th</sup> June/14 <sup>th</sup> June	Progressing.
26.41.4 Website / social media		Cllr Healy Dufosse-Belton still updating website – He proposed options for a frame within the website to show news and events from the Facebook page or for the information to be added to the website and taken across to Facebook. RESOLVED:

Item	Information	Action / Comments
		The cheaper option at £80 was preferred for having the details sent from the Facebook page to the website. Cllr Healy Dufosse-Belton to progress. Gov.uk domain and emails for Councillors still to be finalised – RESOLVED To keep all digital requirements with one company. Clerk to first find the application which would be logged into the view emails. <b>ACTION: Cllr Healy Dufosse-Belton / Clerk</b>
26.41.5	Allotment training event 4.3	Attended by Cllr Mason
	First Aid training 28.3	Attended by Cllr Mason, Mr Marley and Mr Wood
26.41.6	Any update from Parish Councillors or the GAPC Team	Great Ayton Discovery Centre update provided.

## 26.42 Financial Reports

To receive and approve items on the Accounts Report. Receipts and Payments to 14<sup>th</sup> April 2026 were **AGREED** as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.

### ACCOUNTS REPORT – MEETING 14<sup>th</sup> April 2026

#### Receipts

Paid From	Description	Date	Amount £
Rea Funeral Service	February fees	6.3.26	£1400.00
Esk Valley Fell Club	Toilet donation	19.3.26	£100.00
Allotment tenants	2 x key deposits	25.3.26	£40.00
	<b>TOTAL</b>		<b>£2902.60</b>

#### Payments

Paid to	Description	Date	Amount £
T P Skip Hire Ltd	20.2.26 8cu skip	24.2.26	£ 260.00
Sean Hugill Joinery	supply and fit door Yatton house cabin	26.2.26	£ 384.00
Nat West	bank charges 31.1-27.2	28.2.26	£ 9.95
UK Fuels Limited	Van diesel	1.3.26	£ 46.66
North Yorkshire Council	Advance monthly bin collection charges	1.3.26	£ 91.85
YLCA	Allotment training 4.3	5.3.26	£ 27.40
Sam Turner & Sons	coach bolt /nut x 20, washer repair 20	6.3.26	£ 6.80
North Yorkshire Council	Cemetery rates - 2 instalments 574.20 April and 575.00 by 1.10	13.3.26	£ 574.20
Initial	hygiene unit price increase	13.3.26	£ 2.03
Hope Education	Tork smartone toilet roll x 36	13.3.26	£ 171.29
Lex Autolease	Van lease	16.3.26	£ 473.67
BNP Paribas leasing	Kubota mower	16.3.26	£ 456.00
Training at Work group	Level 3 award in first aid at work	16.3.26	£ 718.80
Valda Energy	public toilets electric	16.3.26	£ 3.57
Valda Energy	electric parish centre and cemetery	18.3.26	£ 7.74
Everflow	Water in Cemetery, Allotments and toilets	18.3.26	£ 135.34
Sam Turner & Sons	Tarmac x 10, shackles, tree ties, stakes, WD40	23.3.26	£ 116.66
Sam Turner & Sons	Tarmac x 10, shackles, tree ties, stakes, WD40	24.3.26	£ 89.90
K&J Decorating	Toilet painting	25.3.26	£ 1,015.00
HSG Engineering & Plant	mini digger and driver 6.3	27.3.26	£ 360.00
Great Ayton Village Hall	First Aid training event 7hrs	31.3.26	£ 76.00
UK Fuels Limited	petrol for lawnmower	29.3.26	£ 39.99
Alan Dale	dig & fill grave 34.2	31.3.26	£ 400.00
Staff/HMRC/pensions	March wages inc tax, NI and pension	25.3.26	£ 7,885.97
Catch Design	web hosting and domain renewal Captain Cook Gardens website	1.4.26	£ 120.00

North Yorkshire council	Advanced monthly bin collection	1.4.26	£	75.91
YLCA	Membership	1.4.26	£	1,036.00
Smartest Energy	Electric Toilets	2.4.26	£	30.41
D Mason	Feet first - key for office	1.4.26	£	7.99
D Mason	Amazon - 2 first aid kits for offices	1.4.26	£	35.98
D Mason	Amazon - triple pack bin hoops for litter pick	1.4.26	£	19.99
D Mason	Amazon - triple pack bin hoops for litter pick	1.4.26	£	19.99
D Mason	Amazon - triple pack bin hoops for litter pick	1.4.26	£	19.99
A Livingstone	Microsoft 360 annual cost	16.4.26	£	84.99
<i>Added after agenda issued</i>				
D&E Lloyd	10 keys for allotment gates	14.4.26	PAID	£150.00
		<b>TOTAL</b>		<b>£14954.07</b>

*Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.*

All other people left the meeting, except the Parish Councillors and the Clerk.

#### **26.43 Co-option of Parish Councillor**

Councillors voted on the applications received and the skills they had brought forward in their presentations. It was RESOLVED that Mr B Hawking would be invited to become a Parish Councillor. The Clerk to inform the unsuccessful candidates of the elections being held in May 2027. **ACTION: Clerk**

Next Meeting – Tuesday, 12<sup>th</sup> May 2026 7pm at the Discovery Centre. Commencing with the Annual Parish meeting and being followed by the May meeting of the Parish Council.

Signature

Date

Clerk: Mrs Angela Livingstone – [clerk@great-ayton.org.uk](mailto:clerk@great-ayton.org.uk)